

Board of Director Meeting Minutes  
August 20, 2013

ATTENDEES: Ron Kral, President  
Alan Dockterman, Secretary  
Ann Atcheson, Treasurer  
Sheryl McEwan, Board Member  
Lynne Beresford, Board Member  
Ken Davis, Board Member  
Livingston Johnson, Unit Game Director

CALL TO ORDER: The President called the August Meeting of the Board of Directors to order at 6:57 p.m. on Tuesday August 20, 2013 at the Burke Center Library in Burke, VA.

**Secretary's Report**

The Board reviewed the minutes from the July Board of Directors' meeting, which with minor edits and upon the motion of Sheryl, seconded by Lynne, were approved unanimously. Alan relayed information received from ACBL pertaining to changes in the status and number of members in the Unit from the prior month.

**Treasurer's Report**

1. Ron had already provided the independent review of the Unit's accounting for years 2010-2012. The auditor found that the documents she received were in order and all bank reconciliations were verified. She made recommendations regarding documentation for receipts and disbursements. These matters were reviewed by the Board and a payment of \$100 was agreed to be paid to the auditor.
2. Ann reported that she had purchased certificates of deposit in \$5000 denominations for July and August and intended to purchase three more in September, October, and November to total \$25,000 in accordance with the Board's prior approval. She noted that there needed to be a new credit card issued from the Northwest Federal Credit Union since Lynda was no longer the treasurer.
3. Ann handed out the Unit Game Table Count report showing that the average number of tables since the beginning of the calendar year was 26.57. Ron expressed concern that the number of players in the "A" category, those with more than 3000 masterpoints, had been falling. The Board discussed possible methods to increase their attendance, including financial or other incentives for the players who received the most points during a specific time period.

4. In order to increase transparency, the Board discussed whether to post financial information on the website and, if so, what data should be made available. This matter will be reviewed further at the next meeting.

5. Ron, Ann, and Leo were appointed to the Budget Committee, which will meet in September and October. The goal is for the Board to approve a budget at the November meeting. Board members and others will be asked for their input on particular budget matters. Ron reported that a scheduling meeting with the WBL had been scheduled for next month.

6. The Board unanimously approved the report upon the motion of Alan, seconded by Lynne.

### **Other Items of Business**

1. The Board discussed the North American Pairs qualifying games. Ron noted that the “A” level had been increased to 6000 masterpoints and the “B” level to 2500 masterpoints for Grand National Team events.

2. The Board agreed to post the dates of upcoming board meetings on the internet.

3. Sheryl reported that the Bridge-in-Schools program had seven schools participating, with the objective of increasing to ten schools over the next three years by adding one school per year. She also stated that South Lakes had not been responsive to our efforts there to establish a program. The Board changed the month of the board meeting when volunteers at the schools would be invited to discuss their program and budget from September to October.

4. The Board approved Ron’s proposal to participate in the “Common Game.” It is a free service offered to local clubs enabling their players to compare results with players at other clubs around country. The project would also include postmortem analysis of the bidding and play of selected hands. Ron said that he planned to begin Unit participation at the game on October 3, 2013.

5. The Board deferred until the next meeting further discussion of the proposed revisions to the Policies and Procedures Manual pending further comment. It was recognized that once the Manual is revised, revisions would also be necessary in the position descriptions as well.

6. The Board discussed possible candidates for Lynda's replacement on the Board due to her prospective move to New York.

7. The Board discussed the price and quality of playing cards to replace those that had worn out. The members selected Baron Barclay as the vendor and decided to purchase initially one three-dozen set of plastic cards from the company.

**NEXT MEETING AND ADJOURNMENT:**

The next board meeting will be held on September 17, 2013 at 7:00 P.M. in the Burke Center Library, in Burke, Va. NVBA members are invited to attend. Upon the motion of Sheryl, seconded by Lynne, the meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Alan Dockterman, Secretary

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