

Board of Directors Meeting Minutes
November 8, 2015

ATTENDEES: Ron Kral, President
Leo Cardillo, Vice President
Ann Atcheson, Treasurer
Donna Hickling, Secretary
Francesca Mazarella, Board Member
Kevin O'Brien, Board Member
Joe Hertz, Board Member
Susan Miskura, Board Member
Jim Gerding, Board Member
David Lindley, Email Manager
Howard Stevens, Education Chair
Lucy McCoy, Newsletter Chair
Margot Hennings, District 6
Livingston Johnson, Unit Game Director

Unable to attend: None

CALL TO ORDER: The Vice President called the November meeting of the Board of Directors to order at 11:08 a.m. on November 8, 2015 at the Beth El Hebrew Congregation in Alexandria, VA.

Executive Session

The Board began the meeting with an Executive Session that ended at 11:45.

October Sectional Report

There were 376.5 tables at the October Sectional, 60 fewer than last year, resulting in a \$200 profit. We continue to have trouble finding enough caddies for the Sunday team game.

Secretary's Report

The Board reviewed the minutes from the October Board of Directors' meeting and approved them unanimously. The Board also went over the status of all Action Items. The results of this review are reflected in the Action Item table at the end of these minutes.

Treasurer's Report

The Board reviewed the financial statements for October, which detailed profit and loss since the beginning of the calendar year, set forth budgeted to actual expenditures, and compared the balance sheet for assets and liabilities with that of the prior year. Ann reported that NVBA currently has negative income with a net loss of \$1,362. Potential solutions include increasing the Unit Game price and reducing the number of free plays. Free plays account for 24% of the receipts from the unit game; they were budgeted for 20%. Leo agreed to develop a plan to reduce free plays to 10%. The Board agreed

unanimously to change the Unit game price to \$10 for all A/X and B/C games and \$8 for all 199er games, as opposed to the current practice of charging more for “special” games such as NAP, GNT, STac, and charity games.

Other Items of Business

1. Holiday Party

Food for the holiday party will come from Red, Hot, and Blue and will include two proteins, beans, and coleslaw. David will provide the egg nog and Jim will supply the 15 poinsettias to give away.

Cynthia Larre will put on a jewelry trunk show at the party. David will announce the show in the NVBA newsletter.

2. Unit Game Schedule and NVBA Cell Phone

The Board discussed the Unit Game schedule. The Board needs an inexpensive cell phone for attendees to call. Calls to this phone will be forwarded to the person in charge of the Unit Game. Leo agreed to look into the phone and an inexpensive calling plan.

3. Bridge and Bowling

Gene Schuyler will run the Bridge and Bowling event on February 6, 2016. Steve Robinson will put the teams together; the advertising flyer should list his phone number. Steve will structure the teams so that each team he creates will have an A, B, C, and D level player. The assignment to play on Steve’s team will be based on volunteerism. In addition, players may bring their own teams.

4. Unit Championship Games

The Unit has six Unit Championship games available to distribute to the clubs. Susan will find out which clubs want them.

5. Sunrise Volunteers

Every Tuesday is bridge night at the Sunrise retirement home. Occupants and students meet to learn to play bridge aided by volunteers who belong to NVBA. The Board agreed to give each of those volunteers, Yuen deAnda, Jim Gerding, Adam Gann, and Karl Van Newkirk, two free plays to the Unit Game. Donna will draft a letter from Ron and, upon approval, mail the letters and free plays.

6. Mailing List

David has continued to clean up the mailing list, deleting approximately 160 people who do not seem to exist. The list needs to be updated each month.

For lapsed memberships, NLM members will be deleted and LM members marked as unpaid.

7. NLM Sectional

WBL has run the NLM Sectional in the past, but Julie Marquette has stepped down as Tournament Chair. Mike Zane has volunteered to run an NVBA NLM Sectional in its place. Ron will discuss the NLM Sectional with Julie at the Cambridge Regional.

NEXT MEETING AND ADJOURNMENT: The next NVBA Board meeting will be held at 11:00 am on December 20, 2015 at the Beth El Hebrew Congregation in Alexandria, VA. The meeting adjourned at 12:55 p.m.

Action Items

Item No.	Date	Item	Assignee	Status
1	6/7/2015	Post 199er lecture materials on the Web site	Kevin	Open
2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	Discussion of the Policies and Procedures was deferred to a later meeting, due to this meeting's full agenda
3	7/19/2015	Identify the Google Plus password	Ron	Make sure that we no longer have a Google Plus account
4	8/30/2015	Implement 199er email in iContacts	David, Howard	Completed; the 199er email list will not be integrated with iContacts
7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies, including Marilyn Golias who is a member of the Elks	Ron	Open
9	9/13/2015	Check with high school clubs to identify new caddies	Ron	On hold
10	9/13/2015	Identify a new caddy master	Leo	Open
11	9/13/2015	Review Board Member position descriptions	Board Members	Open
16	10/4/2015	Add id number to action items	Donna	Completed
17	10/4/2015	Ask Margot for annual cost of schleppage	Francesca	Completed; \$485
18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Ann/Margot	
19	10/4/2015	Formulate the age ranges of interest for NVBA membership statistics	Susan	Completed

20	10/4/2015	Request NVBA age range and gender information from ACBL	Margot	Completed
21	11/8/2015	Develop proposal to reduce Unit Game free plays to 10% of receipts	Leo	
22	11/8/2015	Advertise holiday party jewelry trunk show in NVBA newsletter	David	
23	11/8/2015	Explore inexpensive cell phone and rate plan to support Unit Game	Leo	
24	11/8/2015	Find out which clubs want to hold Unit Championship games	Susan	
25	11/8/2015	Draft letter and distribute with free plays for Sunrise volunteers	Donna	
26	11/8/2015	Discuss potential NVBA NLM Sectional with Julie Marquette	Ron	

Respectfully Submitted,

Donna Hickling, Secretary