

Board of Directors Meeting Minutes
November 13, 2016

ATTENDEES: Leo Cardillo, Vice President
Donna Hickling, Secretary
Jim Gerding, Board Member
Francesca Mazarella, Board Member
Susan Miskura, Board Member
Kevin O'Brien, Board Member
David Lindley, Board Member
Lucy McCoy, Newsletter Chair
Livingston Johnson, Unit Game Director

Unable to attend: Ron Kral, Ann Atcheson

CALL TO ORDER: The Vice President called the November 2016 meeting of the Board of Directors to order at 11: 05 a.m. on November 13, 2016 at the Beth El Temple in Alexandria, VA.

Secretary's Report

The discussion of Sectional tournament start times needs to be added to the minutes. Other than that, the minutes from the October meeting were reviewed and approved unanimously.

Treasurer's Report

The Board reviewed the financial statements from Ann, which detailed profit and loss since the beginning of the calendar year, set forth budgeted to actual expenditures, and compared the balance sheet for assets and liabilities with that of the prior year. Both the Unit Game and the Sectional tournaments are profitable for the year. Ann set up a separate cost center for the Newcomer game.

Charitable Contributions

Board members were asked to recommend a charity to receive this year's charitable contribution. The \$5000 cannot be split between charities. Capitol Caring, which is an overall hospice organization, a charity that works to prevent soldier suicides, a Parkinsons disease charity were mentioned.

In addition, the Board needs to select a charity to benefit from the Unit's upcoming charity game. The Key Center's Pet Therapy program was discussed; the organization must as a 501(c) 3 certification. Jim will check on the Key Center's status.

Limited Games

David sent an email to all players with 750 and under points (who have supplied an email address to ACBL with permission to use it) publicizing limited games.

Ron and Mary Ann Kral Award

The Board discussed the recommendations from the 199er directors and players for the Ron and Mary Ann Kral Award. It unanimously approved the selection of Phil and Jeanne Theis.

Sectionals

The Board discussed changing the start (and end) times for Sectional games. The NVBA member survey attempted to gather input on this issue, but the results were inconclusive. If anything, they indicated that the times should not be changed.

The Board agreed to change the times for the Friday game to 10:00, 3:00, and 7:30. The 10:00 start time is consistent with the usual Friday game; the 3:00 start time will make it more convenient for people to play in both the morning and the afternoon game; and, the Board felt that the 7:30 start time will be more convenient for players to attend after work.

This change will take effect for the Sectional following the February Sectional. Its impact will be assessed by comparing the attendance to the attendance at the 2015 and 2016 Spring Sectionals.

Dedicated Bridge Center

The Board looked into a facility that used to house a Staples near the Elks Lodge. In a follow-up call, we found out that it had already been rented. A candidate facility must have adequate rest rooms, be available after hours, and have sufficient parking.

Francesca met with Don Beyer to discuss the Bridge Center.

A business plan is required to advance the Bridge Center concept. The Board also discussed some funding options.

NEXT MEETING AND ADJOURNMENT: The next NVBA Board meeting will be held at 11:00 am on December 18, 2016 at the Beth El in Alexandria, VA. The meeting adjourned at 12:30 pm.

Action Items

Item No.	Date	Item	Assignee	Status
1	6/7/2015	Post 199er lecture materials on the Web site	Ron	Kevin sent the materials to Ron, who will place them on the web site in April
2	6/9/2015	Print, read, and edit first 10 pages of NVBA Policies and Procedures	All	On hold
7	9/13/2015	Solicit NVBA volunteers and contact other organizations to identify potential caddies.	Joe, Ron	Ongoing. Joe will request Yuen deAnda's help after the Longest Day has been

				completed. Ron will ask for volunteers after his 199er lecture and at the annual meeting.
10	9/13/2015	Identify a new caddy master	TBD	Open; See item 7
11	9/13/2015	Review Board Member position descriptions	Ron	Review and revise the descriptions. When their revisions are complete, they will provide their results to Howard and Kevin for review and revision.
18	10/4/2015	Draft standard contract for directors that hold their own Sectional games	Margot	Open; Will be completed after NABC
27	12/20/2015	Solicit letters of intent from Club owners	Leo, Francesca	Closed
36	1/31/2016	Track and aggregate table count data	Leo	Closed
49	2/28/2016	Develop formal report for 199er survey	Kevin	Open
66	5/15/2016	Identify additional recommendations for increasing Unit Game attendance	All	Complete
70	7/17/2016	Cancel NVBA phone. Phone needs to be located and alternative system put in place.	Ann	Open
74	7/17/2016	Investigate Yuen deAnda's proposal to support the Key Center school	Jim	Open
75	8/14/2016	Ask for extra tables for the Unit Game	Leo	
76	8/14/2016	Implement the new system for the NVBA phone	Joe	
77	8/14/2016	Discuss status of Newcomer game at Sectionals with Margot Hennings and new Director-in-Charge	Ron	
78	8/14/2016	Remind hospitality committee to stay within budget	Francesca	
79	8/14/2016	Develop list of items to be rotated into weekly emails	Francesca, David	
80	8/14/2016	Develop "ride request" form and begin ride coordination	Adam	
81	8/14/2016	Begin to publicize Halloween game	David	

82	8/14/2016	Continue to identify and approach potential donors for the Dedicated Bridge Center	Francesca	
83	8/14/2016	Contact leader of bridge meet-up to ask him to encourage meet-up members to join the newcomer game (or any other section of the Unit Game)	Donna	
84	8/14/2016	Donate an easel to display the A/X players movement through the ACBL ranks	Ron	
85	8/14/2016	Purchase a white board and dry erase marker to display the A/X players movement through the ACBL ranks	Francesca	
86	8/14/2016	Remind Ron to add the discussion of reviving "Dollar Days" to the October or November Board Meeting Agenda	Susan	
87	9/18/2016	Ensure that ACBL list of Board members is up-to-date	Donna	
88	9/18/2016	Find a replacement for the Unit Game director		
89	9/18/2016	Locate all four sets of Bridge-in-School boards		
90	9/18/2016	Evaluate buying a computer that supports DROPBOX and also works with ACBLScore		
91	9/18/2016	Change name of February NVBA Sectional		
92	9/18/2016	Solicit nominations for Dave Murray and Ron and Mary Ann Kral awards	Susan, Francesca	
93	10/16/2016	Identify organizations to receive charitable donations from NVBA local charity game and ACBL funds provided to District 6		
94	11/13/2016	Determine Key Center 501 (3) c status	Jim	
95	11/13/2016	Develop business plan for Dedicated Bridge Center		

Respectfully Submitted,

Donna Hickling, Secretary